



Staff Summary
Nassau County
Office of Management & Budget

298-15

Subject Budget Transfers
Department Office of Management & Budget
Budget Director
Department Deputy Robert Conroy

Date July 16, 2015
Vendor Name
Contract Number
Contract Manager Name

Proposed Legislative Action					
	To	Date	Approval	Info	Other
	Assgn Comm				
	Rules Comm				
	Full Leg				

Internal Approvals			
Date & Initials	Approval	Date & Initials	Approval
	Dept. Head	7/17/15	Counsel to C.E.
	Budget		County Atty.
6/17/15	Govt. Relations	6/17/15	County Exec.

Purpose: To modify certain departmental budgets as per attached resolution and back-up materials.

Discussion: This proposed Budget Transfer resolution covers the following board transfer, the back-up memorandum for which is annexed hereto according to the following index:

a) **Board Transfer No. 027:** [BTCW15000027]

	CODE	DESCRIPTION	AMOUNT
FROM	CJGRT7200FSA – X4 – AB10F	Police Department – Fringe Benefits	\$12,677
	TOTAL		\$12,677
TO	CJGRT7200FSA – X4 – AA97Z	Police Department - Salaries	\$12,677
	TOTAL		\$12,677

This item transfers \$12,677 of funding within the Police Department's Crime Victim Assistance Grant from Fringe Benefits to Salaries for purposes of optimizing the use of unused funds.

Impact on Funding: These transfers have no impact on the overall budget as it represents the transfer of existing funds between departments, object codes and/or responsibility centers within the same department or grant.

Recommendation: Approve Resolution.

2015 JUL 17 P 2 44
CLERK OF THE LEGISLATURE
NASSAU COUNTY
RECEIVED

RESOLUTION NO. - 2015

A RESOLUTION to authorize the transfer of appropriations heretofore made within the budget for the year 2015.

APPROVED AS TO FORM

Deputy County Attorney

RECEIVED
COUNTY CLERK
2015 JUL 17 P 2:44

WHEREAS, the County Executive, by communication dated July 17, 2015, addressed to the County Legislature, has advised that a transfer of appropriations heretofore made has been requested in order to provide funds to meet certain expenditures authorized within the budget for the year 2015; and

WHEREAS, this transfer has been reviewed and approved by the Office of Management and Budget and the Office of the County Executive; and

WHEREAS, the said transfer is known as BT-27 as follows:

BOARD TRANSFER NO. 27

	<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
<u>FROM</u>	CJGRT7200FSA – X4 – AB	Police Department – Fringe Benefits	\$12,677
	Total		\$12,677
<u>TO</u>	CJGRT7200FSA – X4 – AA	Police Department – Salaries	\$12,677
	Total		\$12,677

and

WHEREAS, the said transfer of appropriations is recommended by the County Executive in said communication and is within the scope of Section 307 of the County Government Law of Nassau County; now, therefore, be it

RESOLVED, that the County Legislature does hereby authorize the said transfer of appropriations heretofore made within the budget for the year 2015, as hereinabove set forth; and be it further

RESOLVED that this resolution may be modified to allow for the correction of any mathematical and/or typographical errors subsequent to any approval and adoption of said resolution without the necessity for a vote to be taken by the County Legislature or by the members of any Standing Committee of said Legislature if said resolution is passed by the affirmative vote of a majority of said Legislature; and be it further

RESOLVED, that it is hereby determined, pursuant to the provisions of the State Environmental Quality Review Act, 8 N.Y.E.C.L. Section 0101 et seq. and its implementing regulations, Part 617 of 6 N.Y.C.R.R., and Section 1611 of the County Government Law of Nassau County, that this budget transfer is a “Type II” Action within the meaning of Section 617.5(c)(20) of 6 N.Y.C.R.R. (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”), and, accordingly, is a class of actions which does not have a significant effect on the environment; and no further review is required.

EDWARD P. MANGANO
County Executive



CARNELL T. FOSKEY
County Attorney

County of Nassau Inter-Departmental Memo

To: Clerk of the County Legislature
From: County Attorney
Date: July 17, 2015
Subject: RESOLUTION - ORIG. DEPT -- Management and Budget

A RESOLUTION to authorize the transfer of appropriations heretofore made within the budget for the year 2015.

The above-described document attached hereto is forwarded for your review and approval and subsequent transmittal to the County Legislature for inclusion upon its calendar.

CARNELL T. FOSKEY
County Attorney

A handwritten signature in black ink, appearing to read "Samantha A. Goetz", is written over a horizontal line.

Samantha A. Goetz
Deputy County Attorney
Appeals and Opinions Bureau

James LaRusso
Law Assistant Temp

Attachments

EDWARD P. MANGANO
County Executive



COUNTY OF NASSAU
OFFICE OF THE NASSAU COUNTY EXECUTIVE
1550 Franklin Avenue
Mineola, New York 11501

RECOMMENDATION OF COUNTY EXECUTIVE
FOR TRANSFER OF APPROPRIATIONS HERETOFORE MADE
WITHIN THE BUDGET FOR THE YEAR 2015

July 17, 2015

COUNTY LEGISLATURE
NASSAU COUNTY
THEODORE ROOSEVELT EXECUTIVE & LEGISLATIVE BUILDING
1550 FRANKLIN AVENUE
MINEOLA, NEW YORK

HONORABLE MEMBERS:

A transfer of appropriations heretofore made has been requested in order to provide funds to meet certain expenditures authorized with the budget for the year 2015. This transfer has been reviewed with the Office of Management and Budget.

The said transfer is known as BT-27.

Therefore, and pursuant to Section 307 of the County Government Law of Nassau County, I recommend that you adopt a resolution authorizing the said transfer of appropriations heretofore made with the budget for the year 2015.

Very truly yours,

A handwritten signature in black ink, appearing to read "E. Mangano", is written over the words "Very truly yours,".

EDWARD P. MANGANO
County Executive
Nassau County

DOCUMENT CATEGORY : BT BOARD TRANSFERS (BT)
ENTERED BY : COTE, WILLIAM 1-5735
DOCUMENT NUMBER : BTCW15000027 INITIATING DEPT : BU
INPUT PERIOD (MM YYYY) : 07 2015 JULY RIMS CODE :
VENDOR NUMBER / SUFFIX : APPROVAL TYPE : 01
VENDOR NAME :
VENDOR ADDRESS :

COUNTRY :
ALPHA VENDOR :
BANK NUMBER : TREAS NO :
DUE DATE : SINGLE CHECK :
DOCUMENT AMOUNT : 25,354.00 CURRENCY CODE :
NUMBER OF LINES : 2 RESPONSIBLE UNIT :
TRANSACTION CODE HASH :
TERMS : NOTEPAD (Y OR N) : N
POSTING/EDIT ERRORS :
F1-HELP
F7-VIEW DOC F10-SAVE F6-DTL ENTRY
G014 - RECORD FOUND F12-ADL FCTNS

DOCUMENT : BTCW15000027 - 01 INPUT PER : 07 2015 AMT : 25,354.00

TRANS CODE : 025 INCREASE APPROPS- BOARD TRANSFER/SUPPLEMENTAL
DOCUMENT REF : INVDT:
TRANS DESC. : BUDGET AMENDMENT TO OPTIMIZE UNUSED FUNDS
TRANS AMOUNT : 12,677.00 TRANS NET AMT :
INDEX : CJGRT7200FSA CRIME VICTM ASSISTNCE CTR
SUBJECT : AA97Z APPROPRIATION TRANSFER IN
UCODE/ORD#/DRC :
GRANT :
GRANT DETAIL : X4 TITLE NOT ON FILE
PROJECT :
PROJECT DETAIL :
GL ACCOUNT :
SUBSIDIARY :
VENDOR :
BANK NUMBER : TREAS NO: START/END:
FINANCIAL ERRORS :
F1-HELP F4-PRIOR F5-NEXT
F7-VIEW DOC F10-SAVE
GO08 - NEXT RECORD DISPLAYED

DOCUMENT : BTCW15000027 - 02 INPUT PER : 07 2015 AMT : 25,354.00

TRANS CODE : 026 DECREASE IN APPROPS - BOARD TRANSFER
DOCUMENT REF :
TRANS DESC. : BUDGET AMENDMENT TO OPTIMIZE UNUSED FUNDS
TRANS AMOUNT : 12,677.00 TRANS NET AMT :
INDEX : CJGRT7200FSA CRIME VICTM ASSISTNCE CTR
SUBJECT : AB10F FRINGE BENEFITS
UCODE/ORD#/DRC :
GRANT :
GRANT DETAIL : X4 TITLE NOT ON FILE
PROJECT :
PROJECT DETAIL :
GL ACCOUNT :
SUBSIDIARY :
VENDOR :
BANK NUMBER : TREAS NO: START/END:
FINANCIAL ERRORS :
F1-HELP F4-PRIOR F5-NEXT
F7-VIEW DOC F10-SAVE
GO08 - NEXT RECORD DISPLAYED

INVDI:



County of Nassau Inter-Departmental Memo

To: Roseann D'Alleva, Director of Management & Budget
From: Patricia Chave – Crime Victim Assistance Grant
Date: July 16, 2015
Subject: Transfer of Funds

Please prepare a transfer of funds within the Crime Victim Assistance Grant from the Fringe (AB) budget line to the Salaries (AA) budget line in order to optimize the usage of unused funds.

FROM: CJGRT7200FSA X4 AB10F \$12,677

TO: CJGRT7200FSA X4 AA972 \$12,677

Sincerely,

Patti Chave

Budget Amendment Request Form

(A narrative justification for each category change must be attached along with revised budget pages reflecting the proposed changes.)

PROJECT NAME: Nassau County Crime Victims Assistance Program

CONTRACTOR SFS PAYEE NAME: Nassau County on behalf of the County Executive

CONTRACT PERIOD: From: 10/1/2014

To: 9/30/2015

BUDGET AMENDMENT _____

ONE TIME \$1,000 RULE _____

CATEGORY OF EXPENSE	ORIGINAL BUDGET	CHANGE + OR -	REVISED BUDGET
1. PERSONAL SERVICES			
a) Salary	\$ 84,015.05	\$ +12,677	\$ 96,692.05
b) Fringe	\$ 34,906.00	\$ -12,677	\$ 22,229.00
SUBTOTAL	\$ 122,921.05	\$ 0	\$ 122,921.05
2. NON-PERSONAL SERVICES			
a) Contractual Services	\$ -	\$ -	\$ -
b) Travel & Training	\$ 2,000	\$ -	\$ 2,000
c) Equipment & Furniture	\$ -	\$ -	\$ -
d) Space/Property & Utilities	\$ -	\$ -	\$ -
e) Operating Expenses	\$ 5068.60	\$ -	\$ 5068.60
f) Other	\$ -	\$ -	\$ -
SUBTOTAL	\$ 7,068.60	\$ -	\$ 7,068.60
TOTAL	\$ 129,989.65	\$ -	\$ 129,989.65

TWO AGENCY SIGNATURES REQUIRED:

(Program Representative Signature)
(Date)

(Fiscal Representative Signature)
(Date)

Chief Deputy County Exec
(Title)

Program Coordinator
(Title)

FOR OVS USE ONLY

OUTCOME OF REQUEST:

☒ APPROVED

AUTHORIZED SIGNATURE

TITLE: Supervisor, Contracts

6/10/15

DATE

REMARKS: _____

Contract Number: # _____

Page 1 of 8, Attachment B-1 - Expenditure Based Budget

* fill in the original budget section. Please sign and date where indicated*

Rec'd 5/26/15

EDWARD P. MANGANO
COUNTY EXECUTIVE



PATRICIA A. CHAVE
DIRECTOR

COUNTY OF NASSAU
CRIME VICTIMS ASSISTANCE CENTER
1490 Franklin Avenue
MINEOLA, NEW YORK 11501-4801
516-573-8207

May 19, 2015

Ms. ShaDina Currie, Senior Auditor
NYS Office of Victim Services
80 S. Swan Street, 2nd Floor
Albany, New York 12210-8002

Dear Ms. Currie

Enclosed please find Nassau County's Budget Amendment Request Form and the revised budget pages.

Nassau County requests decreasing fringe benefits by \$12,677 because a former employee required family health which is no longer necessary.

Nassau County would like to increase salaries by \$12,677. The current Program Coordinator will reduce work hours to 16 hours per week and an additional Program Coordinator position will be created at a salary of \$40,000 annually to ensure adequate victim services are available in the County. Nassau County requests OVS funding for this position at 100% for five months beginning May 11, 2015.

If you have any questions or need additional information, please feel free to contact us.

Sincerely,

A handwritten signature in black ink, appearing to read "Patricia Chave", is written over a horizontal line.
Patricia Chave
Program Coordinator

ATTACHMENT B-1 - EXPENDITURE BASED BUDGET SUMMARY

PROJECT NAME:

Nassau County Crime Victims Assistance Program

CONTRACTOR SPS PAYEE NAME:

Nassau County on behalf of the County Executive

CONTRACT PERIOD:

From:

10/1/2014

To:

9/30/2015

CATEGORY OF EXPENSE	GRANT FUNDS	MATCH FUNDS	MATCH %	OTHER FUNDS	TOTAL
1. Personal Services					
a) Salary	\$ 98,692.05	\$ 16,985.00	0.15		\$ 115,677.05
b) Fringe	\$ 24,229.00	\$ -	0		\$ 24,229.00
Subtotal	\$ 122,921.05	\$ 16,985.00			\$ 139,906.05
2. Non Personal Services					
a) Contractual Services	\$ -	\$ -	#DIV/0!		\$ -
b) Travel & Training	\$ 2,000.00	\$ -	0		\$ 2,000.00
c) Equipment	\$ -	\$ -	#DIV/0!		\$ -
d) Space/Property & Utilities	\$ -	\$ 32,000.00	1		\$ 32,000.00
e) Operating Expenses	\$ 5,068.60	\$ 8,700.00	0.63		\$ 13,768.60
f) Other	\$ -	\$ -	#DIV/0!		\$ -
Subtotal	\$ 7,068.60	\$ 40,700.00	0.85		\$ 47,768.60
TOTAL	\$ 129,989.65	\$ 57,685.00	0.31		\$ 187,674.65

Required Match \$ 32,497.41

Contract Number: #

C-100227

Page 2 of 8 Attachment B-1 - Expenditure Based Budget

Contract Number: # C100227 0

C100227

For the Period of October 1, 2014 through September 30, 2015

**All positions must total 100%, regardless of funding source. **

[illegible]

DESCRIBE SERVICES AND JUSTIFY NEED BELOW:

BAR Narrative:

Contract Number: # 0 *100227*

BAR Narrative:

Page 6 of 8, Attachment B-1 – Expenditure Based Budget

➤

DESCRIBE ALLOCATION METHOD USED TO DETERMINE APPLICABLE AMOUNT TO OVS FOR EACH SPACE ITEM UTILIZED.

Downloaded from <http://ajphaphapublications.sagepub.com/> at National Archive Publishing Co on May 12, 2015

OPERATING EXPENSES - TYPE/DESCRIPTION		OVS TOTAL	MATCH TOTAL
	Postage	\$ 3,500.00	
	Office Supplies	\$ 1,568.60	
	Telephone and Fax Costs - MATCH \$2,500.00		\$ 2,500.00
	Nassau County Police Department Computer Usage - MATCH \$2,500.00		\$ 2,500.00
	Nassau County Police Department IT Support, Repair and Replace - MATCH \$2,200.00		\$ 2,200.00
	County Printing and Graphics - MATCH \$1,500.00		\$ 1,500.00
TOTAL		\$ 5,068.60	\$ 8,700.00
OTHER - TYPE/DESCRIPTION		OVS TOTAL	MATCH TOTAL
TOTAL		\$	\$

BAR Narrative:

June 2015 - Net Health Insurance Expense

Monthly Chargeback File Basis

Booked Expense Basis - NIFS

YTD Expense Accumulated Monthly Files through June	Assume June Remainder of 2015	2015 Proj Current HC Monthly Chargeback File Basis	YTD Booked May	Assume May Rem of Year Projected Amount	2015 Proj Current HC YTD Booked Basis	** 2015 Year-End Estimated	* Assumed Prospective Staffing Additions	Amount Used For Projection Col H, Yr Col L Plus Col S, M, R, N	2015 Budget	Projected Savings/(Deficit) From Budget	Revised Projections to Avoid Fund Deficits	Projected Savings/(Deficit) From Budget
796,694	824,561	1,621,255	679,263	957,201	1,636,464	47,766	1,684,230	1,737,394	53,164	1,684,230	53,164	53,164
33,975,809	34,487,823	58,463,632	28,504,243	39,512,102	68,016,345	2,413,090	70,429,435	74,271,803	3,842,368	72,553,107	1,718,696	0
14,628,572	15,050,420	29,678,992	12,666,780	17,430,196	30,069,976	858,453	30,955,429	29,396,509	(1,558,920)	29,396,509	0	0
14,220,674	14,392,654	28,613,328	11,860,515	16,711,715	28,578,230	1,076,826	29,655,056	32,416,328	2,761,272	29,655,056	2,761,272	2,761,272
2,032,020	1,415,029	3,447,049	1,819,101	2,499,434	4,318,535	884,689	5,203,224	4,638,472	(564,752)	4,638,472	0	0
65,653,768	66,170,487	131,824,255	55,529,902	77,116,648	132,646,550	0	5,280,823	137,927,373	142,460,506	4,533,133	137,927,373	4,533,133
502,098	501,296	1,003,394	418,550	584,843	1,003,393	1,003,394	1,003,394	1,003,394	51,925	1,003,394	51,925	51,925
24,465,659	24,425,274	48,890,933	14,692,234	33,406,646	48,098,880	1,121,693	68,568,775	71,983,198	3,414,423	68,568,775	3,414,423	3,414,423
4,167,826	4,058,489	8,226,315										
12,659,821	12,738,036	25,397,857	10,536,816	14,891,856	25,428,672	25,397,857	25,991,831	593,974	25,397,857	593,974	593,974	593,974
17,766,804	17,761,474	35,528,277	14,806,558	20,768,202	35,528,200	63,926	35,592,204	38,563,140	2,970,936	35,592,204	2,970,936	2,970,936
315,929	306,908	622,837										
350,738	341,709	692,447	1,370,354	1,911,770	3,282,124	53,073	3,335,197	3,458,617	123,420	3,335,197	123,420	123,420
974,387	975,586	1,949,972	41,824,512	71,563,317	113,387,829	1,238,693	133,897,428	141,052,105	7,154,677	133,897,428	7,154,677	7,154,677
61,203,262	61,108,771	122,312,033	41,824,512	71,563,317	113,387,829	1,238,693	133,897,428	141,052,105	7,154,677	133,897,428	7,154,677	7,154,677
126,857,031	127,279,258	254,136,288	97,354,414	148,679,965	246,034,379	10,329,834	6,519,516	271,824,801	283,512,611	11,687,810	271,824,801	11,687,810

Exd (NCC, GRT & SSW) 20,706,671

YTD THROUGH JUNE 126,349,462

Savings

Major Funds - Active

5,097,894

Major Funds - Retirees

7,031,258

SSW - Active

(564,752)

SSW - Retirees

123,420

11,687,810

Represents projected health insurance expense in connection with an increasing number of health insurance enrollees assumed for the remainder of 2015. These amounts assume the differential between current health insurance enrollees and those assumed in the 2015 Adopted Budget. It also assumes that 75% of this amount is for Family Coverage and 25% is for Individual Coverage.

PDD - Assume a class of 100 Police Officers effective September 1st at the same coverage ratios. Per Irfan Qureshi, 66 Police Officers commenced employment with the County on April 24, 2015. The difference in enrollment between June and May is 36 individuals. Projection assumes a provision for the difference between the 66 that commenced employment in late April and the additional 36 individuals added to the Health Insurance Rolls for the June 2015 Invoice.

Based on applying a 3.5% increase to the 2014 Budgetary Projected Health Insurance Expense in connection with Retirees of NCC who commented employment with NCC, while it was still under the rule of the County (Allocated County Portion). Based on June 2015 enrollments, the composite annual rate increase for all employees between 2014 and 2015 is 1.13%. Assumed 65% to be competitive.

11,564,390

PDD Budgeted allocation may seem a little low in comparison with the other Funds. This is due to the assumption in the budget of a net reduction of 147 individuals costed out as approximately \$2.3 million in net reduced costs. (247 Retirements - 100 Additions)